

CCIT

CERTIFICATE COURSE IN INFORMATION TECHNOLOGY

Duration : 3 Month / 6 Month

Eligibility : 10th

- **Computer Concept & Fundamental**
- **Operating system**
 - **Windows XP**
- **MS-Office**
- **Internet & Email**

CCCA

CERTIFICATE COURSE IN COMPUTER ACCOUNTING

Duration : 3 Month / 6 Month

Eligibility : 10th

- **Computer Concept & Fundamental**
- **Operating system**
 - **Windows XP**
- **Computerized Accounting through Tally**

CCSI

CERTIFICATE COURSE IN SOFTWARE INSTALLATIONS

Duration : 2 Month

Eligibility : 10th

- **Introduction to hardware & personal computer**
- **Computer mother board, storage, USB devices**
- **SMPS & troubleshooting**
- **Software installation & system file**
- **PC tool and antivirus software**

CCOA

CERTIFICATE COURSE IN OFFICE AUTOMATION

Duration : 5 Month / 6 Month

Eligibility : 10th

- Computer Concept & Fundamental
- Operating system
 - Windows XP
- Office
- Internet & email

CCDTP

CERTIFICATE COURSE IN DESK TOP PUBLISHING

Duration : 3 Month

Eligibility : 10th

- Computer Concept
- Operating system
 - Windows XP
- PageMaker
- Corel draw
- Photoshop
- Internet & email

DCA

DIPLOMA IN COMPUTER APPLICATION

Duration : 6 Month

Eligibility : 10th

- Computer Concept & fundamental
- Operating system
 - Windows XP
- Ms office
 - Ms word
 - Ms excel
 - Ms power point
 - Ms access
- HTML
- Internet & email

DIT

DIPLOMA IN INFORMATION TECHNOLOGY

Duration : 6 Month

Eligibility : 12th

- Computer Concept & fundamental
- Operating system
 - Windows XP
- Ms office
 - Ms word
 - Ms excel
 - Ms power point
 - Ms access
- Programming in C++
- Network Internet & email

ADCA

ADVANCE DIPLOMA IN COMPUTER APPLICATION

Duration : 1 year

Eligibility : 12th

SEMESTER-1

- Computer Concept & fundamental
- Operating system (windows XP)
- Ms office (word, excel, power point, access)
- HTML
- Internet & email

SEMESTER-2

- C language
- C ++
- Network
- Project work& practical

DOAP

DIPLOMA IN OFFICE AUTOMATION & PUBLISHING

Duration : 1 year

Eligibility : 10th

SEMESTER-1

- Computer Concept & fundamental
- Operating system (windows XP)
- Ms office (word, excel, power point, access)
- HTML
- Internet & email

SEMESTER-2

- Basic financial accounting
- Computerized accounting through tally
- DTP
 - Page Maker
 - CorelDraw
 - Photoshop
- Software installation
- Computer Network & internet

ADCP

ADVANCE DIPLOMA IN COMPUTER PROGRAMMING

Duration : 1 year

Eligibility : 10th

SEMESTER-1

- Computer Concept & fundamental
- Operating system (windows XP)
- Ms office (word, excel, power point, access)
- HTML & Front page
- Java script
- Network & Internet

SEMESTER-2

- C language
- C ++
- Visual basic

DIPW

DIPLOMA IN INTERNET PROGRAMMING & WEB DESIGNING

Duration : 6 month

Eligibility : 12th

- Computer Concept & fundamental
- Operating system (windows XP)
- Computer network & internet technology
- HTML
- Java script
- Front page

PGDCA

POST GRADUATE DIPLOMA IN COMPUTER APPLICATION

Duration : 1 year

Eligibility : 10th

SEMESTER-1

- Computer Concept & fundamental
- Operating system (windows XP)
- Ms office (word, excel, power point, access)
- HTML & front page
- Computer network & internet

SEMESTER-2

- GUI programming in visual basic
- Internet & E-commerce
- OOPS & programming in C++
- System Analysis & Design

DDTP

DIPLOMA IN DESK TOP PUBLISHING

Duration : 1 year

Eligibility : 10th

SEMESTER-1

- Computer Concept & fundamental
- Operating system (windows XP)
- Ms office (word, excel, power point, access)
- HTML & front page
- Computer network & internet

SEMESTER-2

- Page Maker
- Corel draw
- Photoshop
- Project work & practical

DCAA

DIPLOMA IN COMPUTER APPLICATION & ACCOUNTING

Duration : 6 month

Eligibility : 10th

- Computer Concept & fundamental
- Ms office
 - Ms word
 - Ms excel
 - Ms power point
 - Ms access
- Computerized accounting through Tally
- Internet & email

DCH

DIPLOMA IN COMPUTER HARDWARE

Duration : 6 month

Eligibility : 10th

- Analog electronics
- Digital electronics
- Operating system
 - Windows, NT, XP
 - Linux
- Microprocessor
- Installation & Assembling
- Peripheral devices installation & maintenance

DCTT

DIPLOMA IN COMPUTER TEACHER TRAINING

Duration : 1 year

Eligibility : 12th

SEMESTER-1

- Information technology
- Operating system (windows XP)
- Ms office (word, excel, power point, access)
- Internet & email

SEMESTER-2

- C++
- Java
- Visual basic
- HTML & Front page
- Personality Development
- Practical / Lesson plan

DPCTT

DIPLOMA IN PRIMARYCOMPUTER TEACHER TRAINING

Duration : 1 year

Eligibility : 10th

SEMESTER-1

- Information technology
- Operating system (windows XP)
- Ms office (word, excel, power point, access)
- Internet & email

SEMESTER-2

- HTML
- C language
- Visual basic
- Personality Development
- Practical / Lesson plan

DMM

DIPLOMA IN MOBILE MAINTENANCE

Duration : 6 month

Eligibility : 10th

- Basic mobile phone
- Mobile software
- Mobile phone faults
- Downloading techniques
- Mobile repairing tools
- Various mobile circuit
- Mobile phone repairing

DMA

DIPLOMA IN MULTIMEDIA & ANIMATION

Duration : 1 year

Eligibility : 10th

SEMESTER-1

- Fundamental of computer
- Operating system
- Ms office (word, excel, power point, access)
- Graphics designing
 - Corel draw
 - Photoshop
 - Page maker

SEMESTER-2

- Adobe premier
- Dream weaver, flash
- Adobe illustrator and freehand
- Project work

PGDIT

POST GRADUATE DIPLOMA IN INFORMATION TECHNOLOGY

Duration : 1 year

Eligibility : Graduate

SEMESTER-1

- Computer concept & fundamental
- Operating system (windows XP)
- Ms office (word, excel, power point, access)
- Computer network & internet

SEMESTER-2

- Java
- Visual basic
- HTML & Front page
- Practical & Viva

Duration : 1 year

Eligibility : 12th

SEMESTER-1

- Analog electronics
- Digital electronics
- Operating system
 - Windows, NT, XP
 - Linux
- Microprocessor
- Installation & Assembling
- Peripheral devices installation & maintenance

SEMESTER -2

- PC Architecture
- Power supply (SMPS & UPS)
- Display system (CRT, LCD, TFT)
- Drives (Floppy, Optical, Hard disk)
- Printer & Scanner repairing
- Virus removing & Detection Techniques
- Network fundamental
- LAN design & Network security
- WAN & internet access
- LAN devices (Repeaters, Hub, Bridges, Switches, Router
- Concept of wireless technology (Bluetooth, WAP, Wi-Fi, 3G)

Duration : 1 year

Eligibility : 10th

SEMESTER-1

- **Computer concept & fundamental**
- **Operating system (windows XP)**
- **Ms office (word, excel, power point, access)**
- **Computer network & internet**
- **HTML & Front page**
- **Project work/practical**

SEMESTER-2

- **Graphics designing (Corel draw, Page maker, Photoshop)**
- **Java script**
- **Dream Weaver, Flash**
- **Project work / practical**